



Thursday 13th March 2025

RE: Parent and Community Forum at Woodhouse Primary Academy

Dear parents and carers,

Last term, we held our first Parent and Community Forum to help inform the work we do at Woodhouse. I was very grateful to those who gave their time to talk about how we could improve our school. I am now writing to you to invite you to our next Parent and Community Forum meeting, to take place here at Woodhouse, in the canteen, on **Thursday 3rd April at 9am, after the morning drop off**. The meeting will last for approximately 1 hour. This is intentionally at a different day and time to the last meeting (a Tuesday afternoon) to try and enable parents with different schedules to attend.

Parent Forum: Meeting Purpose:

Our aim is to introduce the Parent and Community Forum, outline its objectives, and discuss key topics on Parent Engagement and Communication. This forum will serve as a collaborative platform for parents, caregivers, and community members to share feedback, propose ideas, and contribute to enhancing the operation of Woodhouse and improving the experience for children.

Agenda:

Welcome and Introduction - Brief introduction and reminder of the purpose of the Parent and Community Forum.

Focus Topic 1 - Greenheart Community Code of Conduct - Discussion on a new code of conduct to be shared at the meeting, for the school communities across all Greenheart schools.

- *Feedback on the proposed code of conduct*
- *How can this be utilised to ensure that school is safe for adults and children?*

Focus Topic 2 – School Meals - Discussion on the provision of school meals at Woodhouse, how these can be further improved and what else we could offer.

- *What are parents' views on the school meals offered at Woodhouse?*
- *Do these provide value for money?*
- *How could we improve our menu within the constraints we operate meals in?*

Focus Topic 3 – Local Charities - Discussion on the charitable work our school takes part in: Bulls in the City for Birmingham Hospice, Red Nose Day, Children in Need, Foodbank - Harvest, Clothing bank etc.

- *What other opportunities would there be to support local charities?*
- *What are parents' views on the charities we currently support?*
- *Are there other fund-raising ideas which parents would support?*



Focus Topic 4 – Attendance - Discussion on how we can further support and encourage good attendance at Woodhouse.

- *What barriers are there to good attendance?*
- *What are parents' views on the support we currently offer?*
- *What can we do to help good attendance further?*

Open Forum / Q&A - Opportunity for parents and community members to ask questions, share additional thoughts, or suggest future agenda items for discussion.

Next Steps and Closing Remarks - Summary of action points from the meeting.

Our first meeting in December established a collaborative and open environment where thoughts of parents were heard and have been valued. I hope that there will be ideas shared for the topics above which we can act upon. The feedback from parents and our community will continue to shape the forum's approach and focus for future meetings.

I hope that you can join me on Thursday 3rd April at 9am. Thank you, as always, for your ongoing encouragement and support.

Yours sincerely,



Mr O Wilson
Head Teacher
Woodhouse Primary Academy

